

## Campus Operations

### Paper



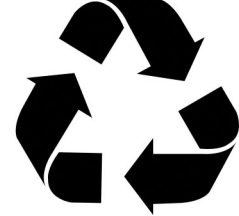
Designated with **BLUE** are available in most parts of campus

### Plastic & Cans



Designated with **Yellow** are available in most part of campus.

### Trash



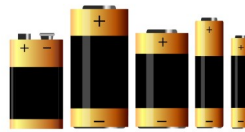
Non-recyclable material designated in **Grey** or **Black** are available in most parts of campus.

### Ink & Toner Cartridges



Used ink and toner cartridges can be taken to the Office of Finance for disposal.

### Batteries



Designated recycling containers are available in PAH copy room (ground floor) & SIH Faculty Mail room (ground floor).

### Used Clothes



Check with Student Life as during some times of the year they collect these for the needy.

### Confidential Documents



Documents may be placed in the red locked box in the copy room (PAH Ground floor). Documents are picked up monthly by qualifying entity.

### Off Campus

#### Glass



Glass containers are available on Avda. del Valle, adjacent to PAH

#### Punto Limpio



punto limpio

All other items may be taken to the nearest Punto Limpio at Paseo Senda del Rey, 28040 Madrid